

# **OPT and STEM Applications:**

Instructions for Mailed Applications

Last Updated: June 2024



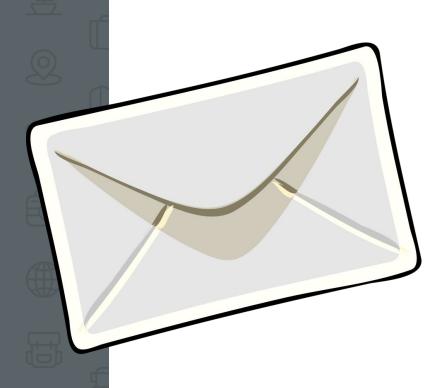
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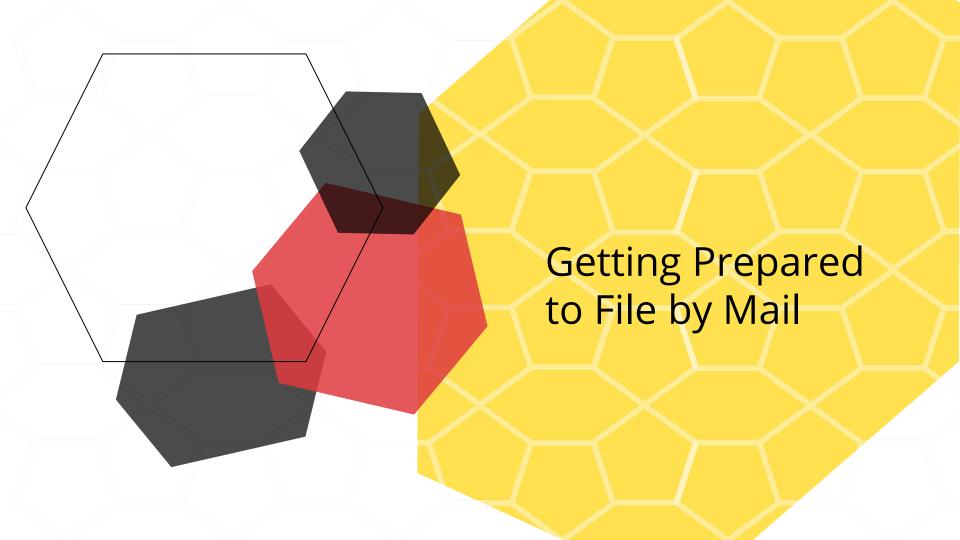
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## Why file by mail?

- Not all OPT/STEM applicants will wish to file online. The mailed application offers more payment options and slightly more flexibility around the additional evidence you send; however, increased fees are also associated with this filing option as of 04/01/2024.
- Please <u>schedule an appointment with an ISSS</u> <u>advisor</u> to discuss whether filing by mail or online is best for you.





## **Change of Address**

If you have previously filed an application with USCIS, we recommend that you update your address with USCIS <u>before</u> you begin your OPT application!

- To expedite this process, create a USCIS Online Account to file an Electronic Change of Address (E-COA).
- If you cannot create an online account, file an AR-11 form by mail with USCIS before you file for your OPT



# Getting Prepared: What to know about the I-765

The I-765 is the application form for the OPT/STEM application. Before we review all materials in detail, let's take a look at the I-765 and how to complete it.

Download the form from: <a href="https://www.uscis.gov/i-765">https://www.uscis.gov/i-765</a>
Review the official USCIS instructions:
<a href="https://www.uscis.gov/sites/default/files/document/forms/i-765instr.pdf">https://www.uscis.gov/sites/default/files/document/forms/i-765instr.pdf</a>

This is a personal application. You are solely responsible for the content of your I-765 application, accuracy of information, and submission of all required materials.





#### Application For Employment Authorization

Form I-765 OMB No. 1615-004

Department of Homeland Security U.S. Citizenship and Immigration Services

	Authorization/Extension Fee Stamp Valid From			Action Block			
For USCIS Use	Authorization/Extension Valid Through						
Only	Alien Registration Number A-						
	Remarks						
Board	To be completed by an attorney or Board of Immigration Appeals (BIA)-accredited representative (if any).  Select this box if Form G-28 is attached.  USCIS Online Account Number (if any)						
unle man	START HERE - Type or print in black ink. Answer all questions fully and accurately. If a question does not apply to you (for example, if you have never been married and the question asks, "Provide the name of your current spouse"), type or print "NA" unless otherwise directed. If your answer to a question which requires a numeric response is zero or none (for example, "How many children do you have" or "How many times have you departed the United States"), type or print "None" unless otherwise directed.						
Part 1.	Reason for Applying	Oth	er Names	Used			
am app	olying for (select only one box):  Initial permission to accept employment.  Replacement of lost, stolen, or damaged employment	Provide all other names you have ever used, including aliases, maiden name, and nicknames. If you need extra space to complete this section, use the space provided in Part 6. Additional Information.					
_	authorization document, or correction of my employment authorization document NOT DUE to U.S. Citizenship and Immigration Services (USCIS) error.		Family Nan (Last Name Given Nam (First Name	e			
	NOTE: Replacement (correction) of an employment authorization document due to USCIS error does not	2.c.	Middle Nan	ne			
	require a new Form 1-765 and filing fee. Refer to Replacement for Card Error in the What is the Filing Fee section of the Form 1-765 Instructions for		Family Nan (Last Name	)			
	further details.		Given Nam (First Name	(1)			
.e	Renewal of my permission to accept employment.  (Attach a copy of your previous employment authorization document.)		Middle Nan				
	authorization document.)		(Last Name	)			
Part 2.	. Information About You	4.b.	Given Nam (First Name				
Your F	ull Legal Name	4.c.	Middle Nan	ne			
	mily Name ast Name)						
	ven Name						

1.e. Middle Name

## **Downloading and Printing the I-765**

- I-765 must have a barcode (bottom center of each page)
  - Use Adobe Acrobat software to open the file
    - TERPware offers all UMD students free access to Adobe programs. Visit the TERPware website for instructions
  - Using the Chrome browser is recommended
- Printing the document:
  - Make sure your I-765 file displays the barcode BEFORE you print
  - Check your printer margins!



# Some Hints for Completing the I-765

You can type the entire form or fill it out by hand

Prepare form in **black** ink and sign signature box in **blue** ink

Want an example? Review the <u>UMD I-765</u> <u>Guide</u>

Make sure you are using the correct version! See <a href="https://www.uscis.gov/i-765">https://www.uscis.gov/i-765</a> for information about the current edition date.





#### Application For Employment Authorization

Department of Homeland Security

USCIS Form 1-768 064B No. 1615-064 Exercises 08/31/2022

For USCIS Use	Authorization/Extensio Valid From  Authorization/Extensio Valid Through	_	Fee Stamp		yo Th	Please note: the I-765 is a personal application; ISSS advisors cannot rev your form for accuracy.  The model provided by ISSS is provide only as an example. You MUST use USCIS' instructions to fill out this form	
Only	Alien Registration Number	r A-		https://www.uscis.gov/l-765			
	Remarks					Total Control of Contr	
	be completed by an a d of Immigration App accredited represent	ocals (BIA)-	Select this is attache		Form G-28	Attorney or Accredited Representative USCIS Online Account Number	
unle man dire	mple, if you have never be as otherwise directed. If y	on married and our answer to a r "How many ti	the question asks question which	requires parted ti	de the name o a numeric res	rately. If a question does not apply to you () if your current spouse"), type or print "N/A" spouse is zero or none (for cample, "How tes"), type or print "None" unless otherwise tem 2. If you have any other name, inch here. If not, man't Not Applicable" for 2. Listed and 4.a., and leave the others blank.	
	plying for (select only one					and war, and make the colors black	
		38.3		Provide all other names you have ever used, including aliases, maiden name, and nicknames. If you need extra space to			
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# Hints for Completing the I-765 (continued)

If a question does not apply to you, type or print "N/A" or "Not Applicable" unless otherwise directed

One page 1, mark box 1.a. if it is your first time applying for OPT **on your current degree level** 

Mark box 1.c. if you have had OPT previously on your current degree level



#### Other Names Used

Provide all other names you have ever used, including aliases, maiden name, and nicknames. If you need extra space to complete this section, use the space provided in **Part 6**.

Additional Information.

2.a.	Family Name (Last Name)	N/A
2.b.	Given Name (First Name)	
2.c.	Middle Name	

#### Part 1. Reason for Applying

I am applying for (select only one box):

- 1.a. Initial permission to accept employment.
- 1.b. Replacement of lost, stolen, or damaged employment authorization document, or correction of my employment authorization document NOT DUE to U.S. Citizenship and Immigration Services (USCIS) error.

NOTE: Replacement (correction) of an employment authorization document due to USCIS error does not require a new Form I-765 and filing fee. Refer to Replacement for Card Error in the What is the Filing Fee section of the Form I-765 Instructions for further details.

1.c. Renewal of my permission to accept employment. (Attach a copy of your previous employment authorization document.)

The mailing address you list should be an address where you can receive mail for the next 2-5 months.

The mailing address is where all correspondence, including your EAD card, will be sent.

If you are using a friend or family member's U.S. address, put their name in the "In Care of Name" box

Your physical address is where you currently live, which should be the address SEVIS has on file for you

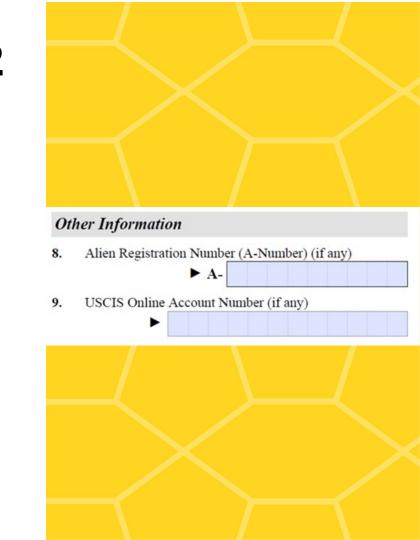


You	ur U.S. Mailing Address
5.a.	In Care Of Name (if any)
5.b.	Street Number and Name
5.c.	Apt. Ste. Flr.
5.d.	City or Town
5.e.	State . 5.f. ZIP Code (USPS ZIP Code Looku)
6.	Is your current mailing address the same as your physic address?
	<b>NOTE:</b> If you answered "No" to <b>Item Number 6.</b> , provide your physical address below.

If you do not have an Alien Registration number or a USCIS Online Account Number, please leave these sections blank

Questions 13-17 allow you to apply for a Social Security Card if you do not already have one.

- Please read all instructions carefully.
  - If you answer "No" to question 14, leave questions 15-17 blank



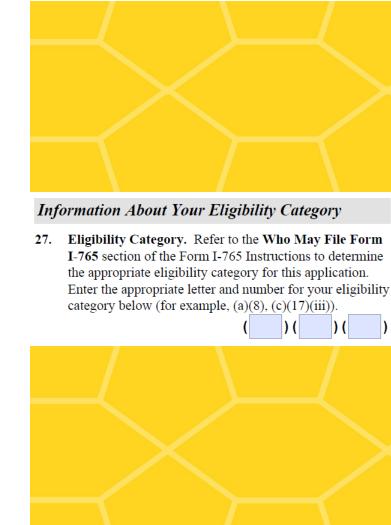


This section tells USCIS what type of work authorization you are applying for. Please type the appropriate code in the boxes

Pre-completion OPT: (c) (3) (A)

Post-completion OPT: (c) (3) (B)

STEM Extension: (c) (3) (C)





Leave Part 4 items 1.a.-7.b. blank because you are not using an interpreter

Make sure that you sign the application by hand in blue ink!

Electronic signatures are **NOT** accepted

Inte	erpreter's Mailing Address
3.a.	Street Number and Name
3.b.	Apt. Ste. Flr.
3.c.	City or Town
3.d.	State 3.e. ZIP Code
3.f.	Province
3.g.	Postal Code
3.h.	Country
App	olicant's Signature
7.a. →	Applicant's Signature
7.b.	Date of Signature (mm/dd/yyyy)
NOT	TE TO ALL APPLICANTS: If you do not completely fill

out this application or fail to submit required documents listed

in the Instructions, USCIS may deny your application.

Part 4. Interpreter's Contact Information,

Certification, and Signature



If you are not using an Interpreter or 'Preparer' to fill out your application, you do not need to fill out Page 6

Please **draw a line through the page** to indicate that you have read it, but will not be using the section.

Part 4. Interpreter's Contact Information,	Preparer's Statement				
Certification, and Signature (continued)  Interpreter's Signature	<ol> <li>I am not an attorney or accredited representative but have prepared this application on behalf of the applicant and with the applicant's consent.</li> </ol>				
7.a. Interpreter's Signature  7.b. Date of Signature (mm/dd/yyyy)  Part 5. Contact Information, De Draw a line the	7.h. am an attorney especied representative and my representation of the applicant in this case extends does not extend beyond the preparation of this application.  NOTE If you are an attorney or accredited representative, you need to submit a completed according to the property of the				
Provide the following information about the preparer.	Preparer's Certification				
Preparer's Full Name  1.a. Preparer's Family Name (Last Name)  1.b. Preparer's Given Name (First Name)  2. Preparer's Business or Organization Name (if any)	By my signature, I certify, under penalty of perjury, that I prepared this application at the request of the applicant. The applicant then reviewed this completed application and informed me that he or she understands all of the information contained in, and submitted with, his or bet application, including the Applicant's Declaration and Certification, and that all of this information is complete, true, and correct. I completed this applicant on based only on information that the applicant provided to me or authorized me to obtain or use.				
	Preparer's Signature				
Preparer's Mailing Address  J.a. Street Number and Name  J.b. Apt. So Fir.  J.c. City or Toyh  J.d. State  J.e. ZiP Code  J.f. Hovince  J.f. Postal Code  J.h. Country  Preparer's Contact Information  4. Preparer's Daytime Telephone Number  Freparer's Mobile Telephone Number (if any)	8.a. Preparer's Signature  8.b. Date of Signature (mm/dd/yyyy)				
6. Preparer's Email Address (if any)					

Use page 7 for any information on which you need to elaborate

Please list any previously authorized CPT or OPT that you have been granted. To do so:

- 1. Fill in your name in question 1
- 2. Correspond this information with Page 3, Part 2, Item 27
- 3. Give the dates for which the CPT/OPT was authorized and indicate the type (FT or PT)

If you have had a previous SEVIS ID number that must also be listed on this page. Use Page 3, Part 2, Item 26



#### Part 6. Additional Information

If you need extra space to provide any additional information within this application, use the space below. If you need more space than what is provided, you may make copies of this page to complete and file with this application or attach a separate sheet of paper. Type or print your name and A-Number (if any) at the top of each sheet; indicate the Page Number, Part Number, and Item Number to which your answer refers; and sign and date each sheet.

1.a.	(Last Name) Smith
1.b.	Given Name (First Name) Jane
1.c.	Middle Name
2.	A-Number (if any) ►A-
3.a.	Page Number 3.b. Part Number 3.c. Item Number 2.7
3.d.	4/11/2018-5/20/2018 CPT Authorized
	5/21/2018 - 5/20/2019 Post - completion OPT authorized

## Getting Prepared: OPT I-20

Complete the correct iTerp **application** and wait for its approval. Fill out the following iTerp form based on your application type:

- Pre-completion OPT: Request (Pre-Completion)
- Post-Completion OPT: I-20 Request
- STEM STEM OPT Request

You will receive your new I-20 with the OPT or STEM recommendation on the second page.

Do not mail your application until you have your I-20 with the OPT/STEM recommendation.





#### All types of applications:

- **Optional:** If you would like to receive e-notification about the status of your application, attach the <u>G-1145</u> form to your application.
- A personal check or money order made out to "U.S. Department of Homeland Security"
- Two color passport photos (must be taken within 30 days)
- The original Form I-765, signed by hand in blue ink\*\*
- The new I-20 with OPT/STEM recommendation
- Photocopies of any previously issued I-20s with prior CPT or OPT authorizations
- A photocopy of your passport biographical page
- A photocopy of your most recent F-1 visa
- I-94 Card (Hardcopy OR Electronic copy)
- If applicable: A photocopy of your previous EAD card(s)

#### STEM Extension applicants, additional materials:

 Copy of your most recent diploma in a STEM field or your official transcripts

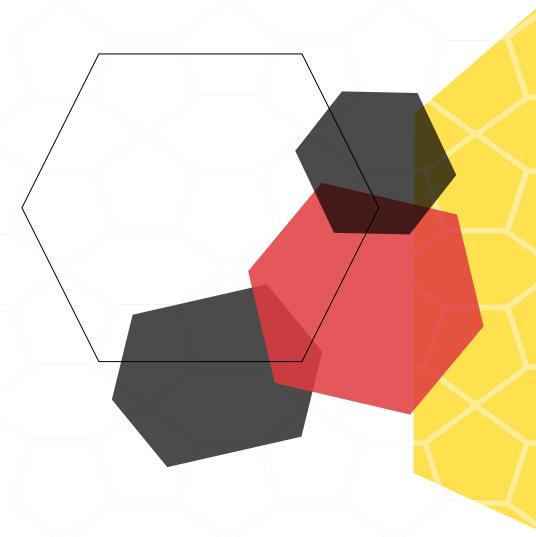
#### **Pre-Completion OPT applicants, additional materials:**

- Official transcripts
- Full-time during semester only: A letter from your academic advisor explaining that you have finished all program requirements and only have the thesis/dissertation research remaining

# Preparing your Application Materials

Your application will consist of the following materials.

We will talk about each of the materials in detail.



# Detailed Look at Application Materials

Time to prepare your application! Please put the materials in the application package in the order they're discussed here.

#### G-1145

Want to be notified via email or text message that USCIS received your application?

Attach form G-1145 <a href="http://www.uscis.gov/g-1145">http://www.uscis.gov/g-1145</a> to your application to request E-notification of the receipt number of your application and other updates!





#### e-Notification of Application/Petition Acceptance

#### Department of Homeland Security

U.S. Citizenship and Immigration Services

USCIS Form G-1145 OMB No. 1615-0109 Expires 09/30/2016

#### What Is the Purpose of This Form?

Use this form to request an electronic notification (e-Notification) when U.S. Citizenship and Immigration Services accepts your immigration application. This service is available for applications filed at a USCIS Lockbox facility.

#### General Information

Complete the information below and clip this form to the first page of your application package. You will receive one e-mail and/or text message for each form you are filing.

We will send the e-Notification within 24 hours after we accept your application. Domestic customers will receive an e-mail and/or text message; overseas customers will only receive an e-mail. Undeliverable e-Notifications cannot be resent.

The e-mail or text message will display your receipt number and tell you how to get updated case status information. It will not include any personal information. The e-Notification does not grant any type of status or benefit; rather it is provided as a convenience to customers.

USCIS will also mail you a receipt notice (1-797C), which you will receive within 10 days after your application has been accepted; use this notice as proof of your pending application or petition.

#### USCIS Privacy Act Statement

AUTHORITIES: The information requested on this form is collected pursuant to section 103(a) of the Immigration and Nationality Act, as amended INA section 101, et seq.

PURPOSE: The primary purpose for providing the information on this form is to request an electronic notification when USCIS accepts immigration form. The information you provide will be used to send you a text and/or email message.

DISCLOSURE: The information you provide is voluntary. However, failure to provide the requested information may prevent USCIS from providing you a text and/or email message receipting your immigration form.

ROUTINE USES: The information provide on this form will be used by and disclosed to DHS personnel and contractors in accordance with approved routine uses, as described in the associated published system of records notices [DHS-USCIS-007 - Benefits Information System and DHS-USCIS-001 - Alien File (A-File) and Central Index System (CIS), which can be found at <a href="https://www.dhs.gov/privacy">www.dhs.gov/privacy</a>. The information may also be made available, as appropriate for law enforcement purposes or in the interest of national security.

#### Paperwork Reduction Act

An agency may not conduct or sponsor an information collection and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The public reporting burden for this collection of information is estimated at 3 minutes per response, including the time for reviewing instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Avenue, NW, Washington, DC 20529-2140, OMB No. 1615-0109, Do not mail your completed Form G-1145 to this address.

Complete this form and clip it on top of the first page of your immigration form(s).				
Applicant/Petitioner Full Last Name	Applicant/Petitioner Full First N	Name	Applicant/Petitioner Full Middle Name	
E-mail Address		Mobile Phon	e Number (Text Message)	

## **Payment**

Write a check/money order payable to the "U.S. Department of Homeland Security" for the fee amount or use the G-1450 form to authorize a credit card payment (the G-1450 MUST be typed!)









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Authorization for Credit Card Transactio Department of Homeland Security



## **Payment**

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Main Street Bank			
321 Main Street Anywhere USA 98765	RI A		
MEMO SEVIS ID	Signa	iture	

If you're writing a check, here's an example of how it can be filled out:

In the memo/notes line: Write your SEVIS number

If you are using the G-1450 form, make sure to type it!



## Payment: G-1450 Credit Card Application

Applications with the G-1450 credit card form are possible, but should be undertaken with caution.

No Debit cards or cards with foreign addresses!

It can take several weeks for USCIS to deduct payment. If the card is lost, stolen, or otherwise compromised during this time, the OPT application may be rejected. Please proceed with caution if selecting this type of payment.



Applicant's Prtitioner's Reque	ster's faformatic	n (Full Legal Na	me)			
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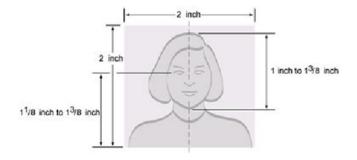
### **Photos**



 Have two color, U.S. passport-style photographs taken within 30 days prior to mailing your application to USCIS

#### Photo Guidelines

2 photographs, passport style 2x2 inches, with name and SEVIS number printed gently on the back, preferably in pencil





## The Original I-765 form

Check your form before you put it in the packet:

- Did you fill in all required fields? Review the <u>I-765</u> completion guide again if needed.
- Does your form have a barcode at the bottom and the correct edition date (check current edition date on https://www.uscis.gov/i-765)?
- Did you sign the form with your original signature?
  - Remember, don't e-sign this form!
- Did you include all seven pages?





Authorization/Extension

#### Application For Employment Authorization

Form OMB No.

Department of Homeland Security U.S. Citizenship and Immigration Services

For USCIS Use Only	Valid From  Authorization/Extension Valid Through  Alien Registration Number  A-					
To be completed by an attorney or Board of Immigration Appeals (BIA)-accredited representative (if any).  Select this box if Form G-28 is attached.  USCIS Online Account Number						
unle mar	➤ START HERE - Type or print in black ink. Answer all questions fully and accurately. If a question does not apply to you (for example, if you have never been married and the question asks, "Provide the name of your current spouse"), type or print "N/A" unless otherwise directed. If your answer to a question which requires a numeric response is zero or none (for example, "How many children do you have" or "How many times have you departed the United States"), type or print "None" unless otherwise directed.					
Part 1	. Reason for Applying	Other Name	es Used			
I am ap I.a. [ I.b. [	plying for (select only one box):  Initial permission to accept employment.  Replacement of lost, stolen, or damaged employment authorization document, or correction of my employment authorization document NOT DUE to U.S. Cittzenship and Immigration Services (USCIS) error.  NOTE: Replacement (correction) of an employment authorization document due to USCIS error does not require a new Form 1-765 and filing fee. Refer to Replacement for Card Error in the What is the Filing Fee section of the Form 1-765 Instructions for further details.  Renewal of my permission to accept employment. (Attach a copy of your previous employment authorization document.)	maiden name,	Jame   Ja			
Part 2	. Information About You	(Last Na 4.b. Given Na	ime			
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X	
SIGNATURE OF: DATE	
X  NAME OF PARENT OR GUARDIAN SIGNATURE ADDRESS city/state or province/	ountry) DATE

ICE Form I-20 (3/31/2018)



# **OPT/STEM Endorsed I-20**

- Please note: Your application materials must be received by USCIS within 30 days of the creation of the OPT I-20 and 60 days of the creation of the STEM I-20
- Check your program end date listed on your I-20
- Make sure to sign your I-20 in blue ink in the Student Attestation box!

Department of Homeland Security U.S. Immigration and Customs Enforcement			I-20, Certificate of Eligibility for Nonimmigrant Student Status OMB NO. 1653-0038		
SEVIS ID:	(F	-1)	NAME:		
EMPLOYMENT AUTI	BORIZATION				
EMPLOYMENT STATUS			TYPE		
EMPLOYMENT START DA	тк		EMPLOYMENT	END DATE	
EMPLOYER NAME			EMPLOYER LO	CATION	
COMMENTS					
CHANGE OF STATUS	CAP-GAP EXTEN	SION			
REQUESTED VISA TYPE	REQUESTPETIT	ONSTATUS RECEB	PT NUMBER	BENEFITS	TART DATE REQUEST DATE
EVENT HISTORY					
EVENT NAME			EVENT DATE		
Registration	24 AD9EST 2012				
OTHER AUTHORIZA	TIONS				
AUTHORIZATION		START	DATE	END	DATE
TRAVEL ENDORSEM	ENT				
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SCHOOL OFFICIAL	TITLE	SIGNATURE		DATE ISSUED	PLACE ISSUED
		x			
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		x			
		x			

ICE Form 1-20 (3/31/2018) Page 2 of



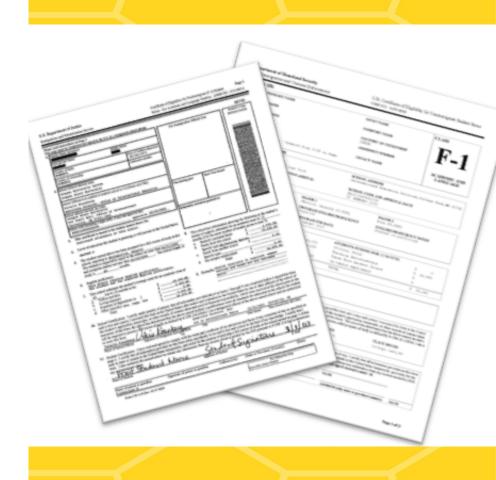
#### **OPT I-20**

- Once you apply for OPT, the dates you requested as your start and end dates are written on your new I-20. SEVIS does not allow these dates to be changed/updated
- You will be keeping this original
   I-20 and sending USCIS a COPY

## **Previous I-20s**

Copies of all I-20's with:

- OPT authorizations
- CPT authorizations
- If mailing, organize in reverse chronological order
  - Newest to oldest





### 1-94

Copy of I-94 front and back of hard copy card or printout of I-94 from <a href="https://www.cbp.gov/travel/international-visitors/I-94">www.cbp.gov/travel/international-visitors/I-94</a>

 Only the main page of your record detailing your latest entry into the U.S. is needed!



Get I-94 Number

1-94 FAQ

Admission (I-94) Number Retrieval

Admission (I-94) Record Number: 69000888062

Admit Until Date (MM/DD/YYYY): 10/10/2012

Details provided on Admission(I-94) form:

Family Name: LI

First (Given) Name: LYDIA

Birth Date (MM/DD/YYYY): 01/01/1990

Passport Number: P123123213

Passport Country of Issuance: Mexico

Date of Entry (MM/DD/YYYY): 04/11/2012

Class of Admission: B1



## **Passport**

#### Copy of passport

- Must be valid at least 6 months into the future!
- Black and white or color





#### Visa

#### Copy of F-1 Visa

- Only a copy of your most recent visa, even if it is in an old/expired passport
- Black and white or color

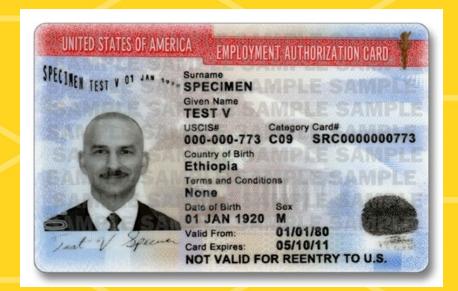




#### **EAD Card**

Copy of EAD card

- If previously applied for OPT
- Black and white or color





## Additional Materials for Full-time Pre-Completion OPT Applications

- One official transcript (keep sealed in envelope)
- Copy of Academic Advisor's letter indicating that you have finished all the degree requirements and only have the dissertation/thesis research remaining



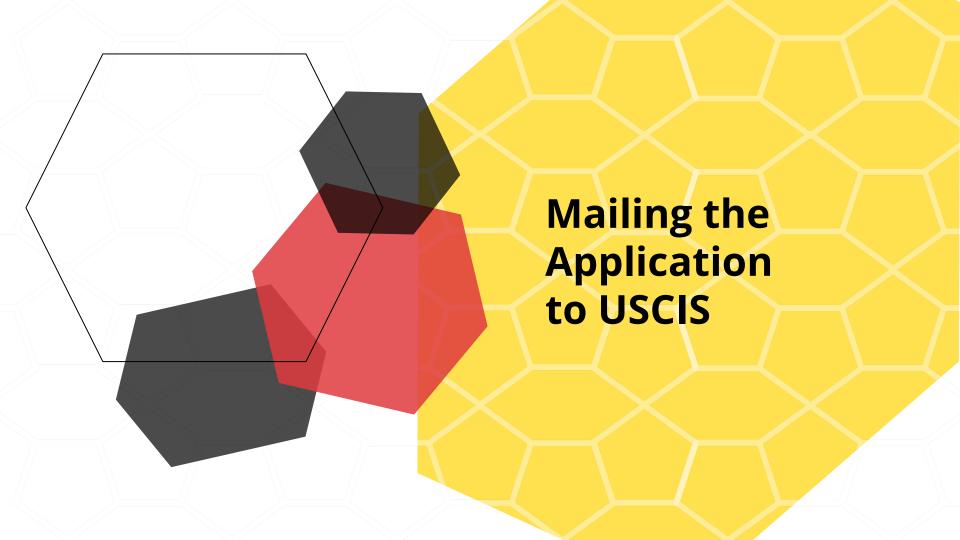
# Additional Materials for STEM Extension Applicants Only

- One official transcript (keep sealed in envelope) or copy of diploma
- Optional: Any additional evidence that the employment is directly in the field of your STEM degree.
- Optional: Some departments have provided an optional letter of evidence to avoid any confusion about their CIP Code mismatches by USCIS, visit <u>ISSS OPT STEM Extension</u> to review program specifics and examples

STEM applicants do not need to include copies of previous I-20s

Do not attach a copy of your I-983 to your application. It does not get mailed to USCIS.





# Don't Forget Before you Mail:

- Insert a copy of the OPT I-20 you received in the application packet (on top of the previous I-20s
- Make one complete copy of all application materials for your records. This may be helpful in case there are any questions while your application is in process.



## Your application must be received by USCIS within 30 days of creation of OPT I-20

The return address based on your current address of residence in the U.S.

**USCIS Address** 

I-765/OPT



# What is the differences between the USPS and private mailing services (FedEx, UPS, DHL)?

#### For U.S. Postal Service (USPS) Deliveries:

You use the U.S. Portal Service when you to to the Post Office. Make sure to get tracking!



#### For private mailing services and courier deliveries:

You must use a different address if you go to a STORE, like FedEx, UPS, or DHL.









# The mailing address depends on the mail carrier you utilize:

U.S. Postal Service (USPS)

Attn: I-765 C03

P.O. Box 805373

Chicago, IL 60680-5374

FedEx, UPS, and DHL deliveries:

USCIS

Attn: I-765 C03 (Box 805373)

131 South Dearborn - 3rd Floor

Chicago, IL 60603-5517





## **USCIS** Receipt Notice

After filing your application to USCIS, you will receive a Receipt Notice within 5 weeks. Track the status of your case using the "Receipt Number" at

https://egov.uscis.gov/casestatus/landing.do

If you do not receive the Receipt Notice within 5 weeks of filing, contact the USCIS National Customer Service Center at 1 (800) 375-5283

Save your receipt notice in a safe place, even after you have received your EAD card! It contains information that may be helpful for future applications (STEM, OPT, H1B, etc).

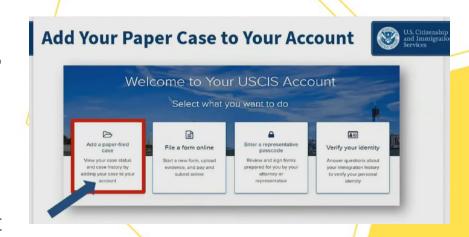


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Linking your Mailed Application to a USCIS Online Account

Did you know that if you mail your application, you can still connect the application to your USCIS online account?

Create a USCIS account at <a href="https://myaccount.uscis.gov/">https://myaccount.uscis.gov/</a> and then add your paper filed case. You can then view notices and other information about your case online!





## Questions?

If you have questions about your OPT application or materials, please contact ISSS to schedule time with an advisor before mailing the packet.

It is recommended that you contact ISSS **before** sending in additional documentation to your USCIS application or making any correction requests.

We are here to support you during the application and while you are on OPT/STEM. Good luck with your OPT/STEM application!

How to contact us:

Schedule an appointment
Chat with ISSS
E-mail an ISSS advisor